

Educator's CV – Please annotate your existing CV to include only the following information (10-page limitation; 12-point font, 1-inch margins)*

1. Education

2. Postgraduate Training

3. Faculty Appointments

4. Specialty Certification

5. Teaching Honors and Awards

- List any significant teaching awards.
- Indicate year and whether awards are either departmental, college, university, regional, or national.

6. Teaching Activities (succinctly summarized in a pre-existing tabular format or using the provided template)

- Number of contact hours/instruction time of classroom/online/alternative teaching (total number of hours spent in class lectures, labs, or formally facilitating discussions and clinical reasoning).
 - Provide your role (instructor, facilitator, course director, etc.)
 - Whenever applicable include course name and number
 - Indicate year or years; number or average number of students; number of contact hours
- Number of contact hours (or days/weeks) teaching in the clinics *Note: Not all hours in the clinics are teaching.*
 - Provide your role (instructor, facilitator, course director, etc.)
 - Whenever applicable include course name and number
 - Indicate year or years; number or average number of students; number of contact hours
- Number of contact hours (or days/weeks) in other educational activities, for example:
 - Direct mentorship in a research setting *Note: Not all hours in the lab are teaching*
 - Continuing Education
 - Student clubs/groups
 - Coordinating course(s)
- Provide outcomes/evidence of teaching effectiveness, for example:

- Summary of student teaching evaluations/student survey results - with college or department means for comparison (**succinctly summarized in a pre-existing tabular format or using the provided template**)
- Peer review/observations

7. Learner Assessment/Outcome Assessment

Assessment of student learning is almost certainly an integral part of your teaching; however, this section refers to activities that fall outside the learner assessment you do routinely in your assigned courses. Examples of instructional assessment may include:

- DVM: real time assessment, mini-CEX, OSCE, DOPS, capstone, or clinical proficiency exam, etc.
 - Graduate students: written and oral preliminary exams, etc.
 - Undergraduate: capstone exams or projects, honor theses assessments
 - Other relevant instructional assessment or outcome assessment examples
- Provide a brief description of each activity & your specific role(s)
 - Example of roles = instrument developer versus contributor/grader/evaluator

8. Innovation and Development of Enduring Educational Materials

Enduring instructional materials are used repeatedly and/or used by others.

- List activities and/or products including books and book chapters
- Indicate your specific role (e.g., author, co-author, collaborator, etc.)
- Indicate if materials were peer-reviewed and briefly explain how they were reviewed

9. Educational Research/Scholarship

- For grant proposals: indicate title, funding source, funding period, dates, budgetary dollar amount, name of Principal Investigator(s), and your specific role(s), including percent commitment. Clearly indicate extramural versus intramural grants.
- For presentations: indicate title, authors, venue, date, audience, your role, and invited versus peer-reviewed or non-peer reviewed abstract, poster versus podium presentation, and additional relevant information.
- For publications: provide citation; separate peer-reviewed versus non-peer-reviewed. Clearly indicate published/in press/in preparation or submitted.
- List and briefly summarize any work being carried on collaboratively with other faculty, whether at your home institution or with other institutions. Indicate the research goals and your role(s).

10. Mentoring and Advising (use provided template)

- Organize/sub-divide by type of activity and type of trainee (e.g., Major advisor for PhD candidates, Residency advisor for residents)
- List name of each advisee
- Indicate time frame for mentoring relationship (e.g., Aug 2013 – present)
- Your specific role(s)/activities
- Mentored faculty promoted or recognized for teaching effectiveness

11. Curriculum and Program Development

- Examples of curriculum and program development may include:
 - Building new programs and courses,
 - Revising existing programs and courses,
 - Curricular revision task force,
 - Redesign of a graduate program,
 - Other relevant examples.
- List each significant activity and include your specific role(s) – e.g., leader/initiator, collaborator, reviewer, etc.

12. Educational Leadership and Administration

- Indicate any official administrative appointment(s) – with dates of appointment and brief description of responsibilities (e.g., Associate Dean, Director, Department Chair, etc.)
- Organize/sub-divide leadership activities by level of program/course or committee – e.g., department, college, university, regional or national
- List and briefly describe, in 1-2 sentences each activity
- Clearly indicate your specific role (e.g., chair, committee member, etc.) and duration of role (e.g., dates)

13. Efforts to Improve Your Teaching/Faculty Development

- List specific professional development activities that reflect a scholarly approach to teaching.
- Provide title, dates, location, and brief description (including your role)

****Adapted with permission from the Educator's CV developed by the Consortium of West Region Colleges of Veterinary Medicine**

Templates

Teaching Activities

Year(s)	Course Number	Course Name/Activity	Role	Number of Students	Contact Hours/Instructional Time ¹ (specify per term, week, year, etc.)			
					Lecture	Lab	Facilitation	Clinical
2018-2022	BMS 3500	Histology	Instructor	128	3/yr	6/yr		
2020-2025	PTH 3200	Clinical Pathology	Instructor/ Course Organizer	128			8/term 1 term/yr	
2018-2025	PTH 6100	SA Diagnostic Services Rotation	Instructor	100				40/week, 26 weeks/yr
2021-2025	MED 6000	SA Internal Medicine Services- Clin Path Rounds	Instructor	80				10/year
2024	N/A	IVECCS	Presenter	N/A	4			
2021	N/A	Feline Club Lunch Talk	Presenter	80	1			

¹Contact hours/instructional time is defined as instruction the student receives in class, laboratories, or rotations. It does not include office hours, preparatory time, or informal time spent with students. Course administration time can be counted for course organizers/coordinators.

Student Teaching Evaluations

Year/ Term	Course Number	Course	Your overall rating of the instructor				College or Department Mean
			Mean	STD	Number of students	Scale	
Spring 2024	BMS 3500	Histology	4.83	0.38	128	1-5	4.68

Mentoring/Advising Activities²

Advisee/Mentee	Time Frame	Role/Activity
Abby Smith	2019-2022	PhD Dissertation Committee Member

²e.g., Chair/Member of a thesis committee (PhD, MS, Undergraduate Honors), 1° Advisor for intern/resident, Advisor for graduate/undergraduate research project, 1° Mentor/Member of a faculty mentoring committee, etc.